



RIVER CREST COUNTRY CLUB

Server Assistant (Busser)

Full Time & Part Time

Server Assistants are an important part of a restaurant staff and serve as assistants to the waitstaff. The Server Assistants also assist in many other duties as necessary.

- Assist with clearing, resetting tables, floor cleanliness and stocking server stations
- Interact with guests in a positive and friendly manner
- Assist servers in providing refills and fulfilling guest requests quickly

QUALIFICATIONS & WORK REQUIREMENTS:

- Attention to detail and mental concentration are necessary for accurately performing tasks and tolerating frequent interruptions.
- Must present a neat and clean personal appearance.
- Must have timely, reliable attendance.
- Must have a professional, courteous & respectful attitude toward members, guests, vendors, co-workers and supervisors.
- High school education or equivalent is required.

RESPONSIBILITIES / DUTIES / FUNCTIONS / TASKS:

- Completes all opening and closing procedures for this position and assists Wait Staff.
- Attentive and sensitive to guests' needs.
- Ensures guest satisfaction.
- Conducts themselves in a professional and mature manner.
- Efficiently delivers food to dining tables according to orders.
- Utilizes correct table numbers and has complete working knowledge of the table pivot point system.
- Pre-buses tables.
- Completes all side work duties.
- Ensures all side areas, service areas and counters are kept in a neat and orderly fashion.
- Ensures station, as well as entire restaurant, is always clean.
- Maintains friendly, understanding attitude with all Employees.
- Completes quality control for all food items.
- Understands the dress code and obtains a suitable uniform.
- Has knowledge of all company customer service policies.
- Perform and complete other duties as assigned or directed.

PHYSICAL REQUIREMENTS:

- Walk- Up to 10 Hours per Day
- Stand- Up to 10 Hours per Day
- Lift/Carry- 1 to 40 lbs .2 to 5 Hours per Day
- Push/Pull- .5 to 2.5 Hours per Day

- Grasp/Manipulate Objects- Up to 10 Hours per Day
- Use Hands and Feet in Repetitive Movements, Left and Right Side
- Exposed to Temperature Changes and Fumes- Up to 10 Hours per Day
- Vision (All Aspects), Hearing, Speaking, Touching- Up to 10 Hours per Day

EQUIPMENT OR MACHINES USED:

- POS System, Vacuum Cleaner, Glass Washer, Coffee and Tea Machines.

The ideal candidate will have 2-3 years of experience in either a country club or resort/hotel. Wine and beverage knowledge is a plus!

Full Time Shifts vary.

Part Time Shifts Tuesday - Sunday

Mornings 10:00 am – 3:00 pm

Evenings 5:00 pm – 10:00 pm